

Hounslow Community farming members meeting minutes – 13th January

INDIVIDUAL/S	ACTION
Rebecca	<ol style="list-style-type: none"> 1. Email trustees with a list of the grants available 2. Compile funding applications to most relevant funders
Noel	<ol style="list-style-type: none"> 1. Update site plan 2. Work out costs – based on quantities of seeds, saplings, shed etc and send detailed breakdown to Rebecca for funding application
Paul	<ol style="list-style-type: none"> 1. update website with site plan 2. Set up affiliated marketing for website
Alex	<ol style="list-style-type: none"> 1. update Area Committee dates and send to Paul 2. Member engagement – proposals for member led workshops based on member interests 3. Review trainer qualification requirements for HCFA course delivery (PTTLs/RHS level 2)
Lorna	<ol style="list-style-type: none"> 1. Confirm Capel Manor funding available for April course 2. Arrange meeting with Richmond Adult Community College 3. Review funding and student requirements for April start date – is it feasible?
Satnam	<ol style="list-style-type: none"> 1. Record member contributions 2. Pay contributions into HCFA account
Serena	<ol style="list-style-type: none"> 1. Follow up with Michelle – organise FYOI meeting 2. Liase with Rachel at HYOS to organise the session on the 23rd January
All	<ol style="list-style-type: none"> 1. Feed back comments on site plan 2. Send Satnam members contributions by end January 3. Seed/sapling donations

Next meeting dates:

Trustees meeting: 1st February, Days Inn hotel

Members meeting: March, Green Man pub – date to be confirmed

Attendees:

Alex
Lawerence
Carol
Lorna
Serena
Nathan
Paul
Rebecca
Ranjeet
John
Satnam