

**Hounslow Community farming members meeting minutes – 23rd
September 2009**

INDIVIDUAL/S	ACTION
Satnam and Alex	<ol style="list-style-type: none"> 1. Complete Co-operative bank application form 2. Ensure other Trustee fill out relevant section 3. Send form off to bank with relevant supporting documents
Alex	<ol style="list-style-type: none"> 1. To contact all members and seek views on revised membership structure 2. Contact Continental Landscapes re: skips 3. Contact civic centre re: room bookings
Satnam and Rebecca	<ol style="list-style-type: none"> 1. To review the layout of the budget and projected finances in the business plan
Rebecca	<ol style="list-style-type: none"> 1. To investigate opportunities for a metal shed
All	<ol style="list-style-type: none"> 1. Contact other farming based projects in London to organise a visit 2. To review and comment on business plan and organisational development plan in google docs 3. To fill out trustees rota with weekend availability for the rest of October
Rui/Sabit/Noel	<ol style="list-style-type: none"> 1. To fill out relevant section of banking application form
Paul	<ol style="list-style-type: none"> 1. Upload business plan and organisational development document on google docs

Next meeting dates:

Members meeting: 6th October, venue tbc

Trustees meeting: 12th October, Days Inn hotel

Attendees:

Serena

Paul

Satnam

Alex

Lorna

Rebecca

Apologies:

Rui

Noel