

**Hounslow Community farming members meeting minutes – 9th
November 2009**

INDIVIDUAL/S	ACTION
Noel	<ol style="list-style-type: none"> 1. To try and follow up with the Soil Association to get site planning advice 2. Look into buying spinach seeds to cover a plot 3. Start to develop a proposal for a site plan to discuss at the next meeting 4. To review PT'TLL training course and confirm interest
Rui	<ol style="list-style-type: none"> 1. Assist Noel in developing the site plan for planting
Lorna	<ol style="list-style-type: none"> 1. To contact colleges and discuss the possibility of developing links with existing training providers in order to outsource some of the training
Alex	<ol style="list-style-type: none"> 1. To follow up with Hounslow Adult Education Services re: course provision 2. Send email trail with Hounslow Adult Education Services to trustees 3. Contact Waste management services about removing the skips – confirm a date 4. Contact Jim re: negotiating a lease 5. Send PT'TLL training application forms to Noel and Sabit 6. Update work schedule 7. Complete Companies House application form
Serena	<ol style="list-style-type: none"> 1. Sign off Health and Safety policy 2. Organise young offenders site visit with Rachel
Satnam	<ol style="list-style-type: none"> 1. To send off outstanding banking forms to the Co-op
Rebecca	<ol style="list-style-type: none"> 1. Complete grant funding form?
Sabit	<ol style="list-style-type: none"> 1. To fill out the PT'TLL training application form
All	<ol style="list-style-type: none"> 1. Complete trustee rota for November

Next meeting dates:

Members meeting: 7th December

Trustees meeting: ?

Attendees:

Paul

Lorna

Alex

Noel

Sabit

Apologies:

Serena

Satnam

Rui

Rebecca